**Emotion Works Package - Primary School Purchase Order**

SPECIAL OFFER – Complimentary Interactive Display Resource provided with every school order placed before 28th February 2018

You can place your order online via <https://www.emotionworks.org.uk/resources-training/#purchase>

Alternatively, please complete and return this form via email to office@emotionworks.org.uk

**PLEASE REFER TO THE PRODUCT INFORMATION IN OUR ‘EW PACKAGE HANDOUT’ TO HELP YOU SELECT YOUR RESOURCES**

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| --- | --- | --- | --- |
| **PURCHASE ORDER INFORMATION** |  | **Quantity** | **Total** |
| **Small School Package** incl. **4 x** hard copy resource packs, **20** guidance booklets and annual website membership for **up to 20 staff** | £449+£10 p&P |  | £ |
| **Large School Package** incl. **8 x** hard copy resource packs, **40** guidance booklets and annual website membership for **up to 40 staff** | £749+£15 p&P |  | £ |
| **OPTIONAL EXTRAS** |  |  |  |
| **Extra Hard Copy Starter Resource Pack** | £25 each |  | £ |
| **A3 Story Board and Note Board Tool Set** | £25 each |  | £ |
| **Interactive Display Set with symbol supports** | COMPLIMENTARY | 1 | £0 |
| **Interactive Display Set with symbol supports** | £30 each |  | £ |
|  |  |  | £ |

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| **Please highlight below which symbol set you would like to feature on your resources**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Starter Packs & Display Set:** | Emotion Works own symbols | Boardmaker PCS Symbols | **A3 Tool Sets:**  | Emotion Works own symbols | Boardmaker PCS Symbols | Graphic Text Visuals |

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| **PAYMENT PREFERENCE**

|  |  |
| --- | --- |
| **We will raise a PO via PECOS or other procurement system to** Emotion Works CIC | Yes / No |
| **Please invoice** | Yes / No |

|  |  |
| --- | --- |
| **School Name** |  |
| **School Address** |  |
| **Name for purchase correspondence**  |  |
| **Email for purchase correspondence** |  |

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**Please provide the following information for the person who will be the Emotion Works lead in your school**

*this will typically be a teacher who has a remit for Emotional Wellbeing and will be responsible for allocating staff website access*

|  |  |
| --- | --- |
| **name** |  |
| **role** |  |
| **email** |  |

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To speak to someone about your order, please telephone Catriona on **0131 669 1122**